



**STOKE
LACY
PARISH**

**Neighbourhood
Development
Plan**

Stoke Lacy Neighbourhood Development Plan Steering Group Meeting 28th July 2022 at 6.30pm at The Plough Inn.

Attendees: Bill Morgan, Jo Davies, John Davies, James Wilson, Ali Parker and Emma Woodyatt

Also attending: Anne Reece and Janet Ivison

Attending by video Call: Louise Kirkup

Apologies: Freddie Lewis

There were no other members of the public present.

Notes:

1) Agree notes from the last meeting.

- The notes had been circulated prior to the meeting. They were agreed unanimously by those present.

2) Review and agree comments made during consultation

- The comments received from Herefordshire Council and Zesta Developments with suggested responses drafted by LK, had been circulated prior to the meeting. A discussion took place regarding the document.
- The main issue which the SG agreed to address was to provide more detail regarding the designated protected views. Zesta Development had raised this as an issue and LK believes that The Examiner once appointed will need additional clarification on the choice of views. The SG agreed to re-examine the views and provide more detail about the distinctive qualities of each view. **ACTION: Jod, BM and JD to review the designated views and consult with the SG.**
- Once these have been reviewed send to LK for her attention and then for the parish council approval at their meeting on 10th August. Once these have been agreed formally, they must be submitted to Herefordshire Council and posted on the parish council website.
- JD asked if there was anything further which could be done to tighten up the NDP to lessen the likelihood of further planning applications.

3) Submit changes to parish council

- See above. Changes once agreed to be submitted to the parish council for formal approval of all comments and responses to comments at their meeting on 10th August.

4) Appoint Independent Examiner

- Following consultation with the parish clerk a number of CVs were reviewed of examiners and it has been requested that ANN Skipper be asked to complete the work. This will depend on her availability and if not, there are other examiners who could be appointed.
- BM explained that he is waiting for a response from Sam Banks of Herefordshire council regarding the appointment of the examiner.
- Once they have been appointed the process should take 3 -4 weeks. They will submit questions following their examination and their comments and responses must be included in the NDP. The

- Parish Council and Herefordshire must then approve the report post examination.
- Once this has happened the NDP can reach the referendum phase. Herefordshire Council will undertake the referendum process. The SG may provide publicity to advertise that the referendum is taking place but not to advocate for approval. LK said it was difficult to predict exact timings but it may be possible that the referendum could take place before the end of the year.
- 5) **Agree next NDP SG Meeting Date.**
TBC once an examiner has been appointed.

The meeting closed at 7.30pm

Proposed Future meetings

NDP Meetings				Parish Council Mtgs For info.
Date	Time	Location	Meeting details	
Wednesday 10th August	7pm	The Village Hall	Stoke Lacy Parish Council Meeting	