



STOKE LACY PARISH

Neighbourhood Development Plan

Stoke Lacy Neighbourhood Development Plan Steering Group Meeting 5th January 2022 at 7pm at The Plough

Attendees: Bill Morgan, Jo Davies, John Davies, Freddie Lewis, Charlotte Lewis, James Wilson, Ali Parker.

Also attending: Janet Ivison and Anne Reece

Notes:

Notes from this evenings NDP SG:

1) Distribution of flyer – schedule / date

John collecting flyers from Nigel on Thursday and will collate and hand over to distributors (Action John)

Distributors to post flyers across Parish Friday / Saturday (Action all)

2) Decision on Parish meeting format?

Agreed that we aim for Village Hall meeting with covid precautions - face masks, windows, doors, registration etc., (Action all)

Face Masks - Bill ordered Transparent Face Masks for initial VH meeting last year and has Lanyards borrowed from HLAC for NDP SG and Councillor Names. Bill to bring to PC Meeting 12th Jan (Action Bill)

Agreed no food or drink - Bill to print an apology "due to covid" to put on Hatch (Action Bill)

3) Preparations for Parish meetings / events

John has sent out panel posters - all to feedback to John by Friday Midday (Action all)

Roadmap - Nigel having problems with PDF of roadmap - Bill to phone Nigel and see if he can use PowerPoint (Action Bill)

Video - Bill videoed Lynda today and will email Ali (on holiday) to see if she will have time to integrate, if not Bill to complete video (Action Bill)

Display panels - Bill to ask Event Company for additional legs in case we re-configure and confirm delivery for Monday 17th and collection for Monday 24th (Action Bill)

Questionnaire - Bill to check that we have GDPR statement on documents and send to James for printing. Bill to then upload to Website (Action Bill)

Note: Comment from Paul regarding feedback to other Parishes - other parishes have been criticised for not giving their residents enough knowledge of the NDP's. This has come up during the inspection phase. There is a view that we have done all we can to keep people informed and although some may accuse the NDP SG of this we have plenty of evidence to disprove.

Note: Comment from Paul regarding A5 Flyer - other Parishes have commented that the A5 style flyers look very professional and help at the Consultation phase. Great idea in principle, however due to concerns around possible negative feedback of the NDP from some Parishioners, it is best to wait until after the 6 week Consultation period and then review for use at the referendum stage.

4) Agree responsibilities

Reception at Village Hall meetings - Charlotte and Emma agreed to help coordinate people and help with Paul with Registration (Action Charlotte & Emma)

5) Agree next NDP SG Meeting date

Agreed that unless we hit obstacles, do not need SG Meeting on 11th Jan but communicate over email instead.

Agreed we meet at VH on 17th Jan at 10am (Bill to confirm) for delivery. (Action Bill)

Agreed we meet at VH at 1pm on Tuesday 18th to lay out Display Panels and posters. (Action all)

Assumption - Agreed we meet on Wednesday at 18:00 in preparation for 19:00 Parish Meeting (Action all)

Assumption - Agreed we meet at 13:00 on Saturday 22nd in preparation for 14:00 Parish Meeting (Action all)

Proposed Future meetings

NDP Meetings				Parish Council Mtgs For info.
Date	Time	Location	Meeting details	
Wednesday 23rd February	7pm	Village Hall	Steering Group Meeting	